

**Pennsylvania Psychiatric Society
2008 Educational Meeting, November 15
Crowne Plaza, Valley Forge**

FINANCIAL SUPPORT FORM

Please complete this form by October 27 in order to guarantee your participation.

Company: _____

Contact Person: _____

Address: _____

Telephone: _____ Fax: _____

Email: _____

Meeting Badges needed for (2 representatives per table): _____

PROMOTIONAL OPPORTUNITY

\$1,000 per Exhibit table

Electrical Requirements

We do not require electricity.

We require _____ standard electrical outlets at \$75.00.

EDUCATIONAL GRANT

The URL for our grant application is: _____

Letter of Agreement is attached.

No Letter of Agreement, please send PaPS Letter of Agreement form.

Authorized Signature

Date

Total Amount Due

***Please return this form, with check payable to the Pennsylvania Psychiatric Society, to
Jessica Winger, Meeting Manager, Pennsylvania Psychiatric Society
777 East Park Drive, PO Box 8820, Harrisburg, PA 17105-8820
Phone: 800-422-2900 Fax: 717-558-7841***

Office Use Only: Date contract received _____ Amount pd/due _____ Check # _____

**Pennsylvania Psychiatric Society
2008 Educational Meeting, November 15
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EXHIBITOR INFORMATION

Continental breakfasts and breaks
will be held in the Exhibit area.

Location

Crowne Plaza Valley Forge
260 Mall Boulevard
King of Prussia, PA 19406
Ph: 610-265-7500
Fax: 610-265-4076
Website: cpvalleyforge.com

Dates and Hours of Exhibits

Saturday, November 15, 2007, 7:00 a.m. – 4:00 p.m.

Exhibit Set-Up/Dismantle Times

Set-up: Saturday, November 15, 2008, 6:00 a.m. – 7:00 a.m.

Dismantle: Saturday, November 15, 2008, 4:00 – 5:00 p.m.

Space Description

6' table with drape
2 chairs
2 representatives are permitted at each display table

Hotel Arrangements

Room reservations should be made directly with the hotel by **October 13, 2008** by dialing 610-265-7500. Callers must identify themselves as a Pennsylvania Psychiatric Society participant to secure the conference rate of \$139.00.

Tax ID # - 23-1548659

Boxes

Boxes can be sent to the Crowne Plaza five (5) days prior to the date of event. Mail to: 260 Mall Boulevard, King of Prussia, PA 19406. The address on shipments must state, Pennsylvania Psychiatric Society, November 15, 2008 event, and a return address.

<p><i>Please address any questions to Jessica Winger, Meeting Manager, PPS, 777 E. Park Dr., PO Box 8820, Harrisburg, PA 17105-8820 Phone: 800-422-2900 Fax: 717-558-7841</i></p>
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